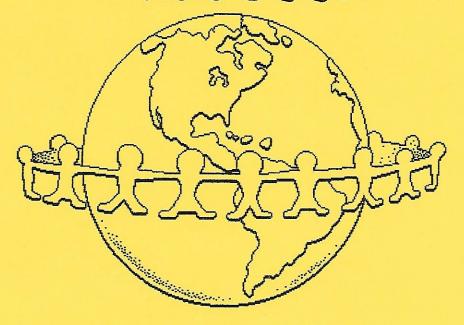
# PARENT HANDBOOK



CHRIST LUTHERAN NURSERY SCHOOL 112 CRESCENT STREET WEST BOYLSTON, MA 01583 (508) 835-8868

## CHRIST LUTHERAN NURSERY SCHOOL PARENT HANDBOOK

## School Philosophy-Statement of Purpose

#### Introduction

- -About the Nursery School
- -About the Staff

#### Policies and Procedures

- -Admittance
- -Hours
- -Toy Policy
- -Clothing
- -Hobbies
- -Snacks/Birthdays
- -Parent Education/Conferences
- -Confidentiality
- -Plan for Referrals
- -Termination/Suspension

## Behavior Management Plan

- -Discipline
- -Grievances

Transportation and Transition Policy

Health Policy

Family Involvement Information

Plan for Volunteering

Board of Trustees/School Staff

School Calendar

## CHRIST LUTHERAN NURSERY SCHOOL

School Philosophy/Statement of Goals

Christ Lutheran Nursery School is an extension of Immanuel Lutheran Church. Our school is a non-profit program of Immanuel Lutheran Church. Our goal is to create a safe, welcoming environment dedicated to each individual child's growth and development while learning through play. Our school affirms: (a) the interest of parents in the continued growth and well-being of their children at the ages of Three, Four, and Five years; (b) learning as a God given challenge and opportunity with exciting and fulfilling potential; (c) the faith of the parents as a contributor to the responsible development of their child.

Our aim is to help each child develop basic skills in all areas of growth: emotional, social, physical, and intellectual. We strive to do this through individual and group experiences, using a wide variety of materials and activities. Our program is flexible and takes into consideration the children's interests, their individual potentials, and their varied needs. Well-defined behavioral limits help support the child's self-respect, while directing energies and emotions constructively.

Play is a very important part of a child's development. Through play children learn to interact with others, role model adults, be creative, and learn many socialization skills. Children are given an ample opportunity of playtime. During playtime children also meet new friends, explore how things work, look at books, listen to music, share, express creativity through art, and learn to share an adult's attention. Play is a very important part of our curriculum. What looks like play can really be hard work.

Our staff is an ecumenical one with experience in teaching and raising children of their own. The school is a community-based preschool that is wrapped in Christian values. Incorporated into our program is grace before snack and other ways that teach children that God is always with them. Our program has existed for over fifty years, serving children of all denominations in the field of early childhood education. At Christ Lutheran we stress the importance of parents and teachers working together for the benefit of the child. Christ Lutheran Nursery School is a member of the Evangelical Lutheran Education Association.

Christ Lutheran has an open door policy. At any time a parent is encouraged to speak with a staff member about any issues or concerns. Parents concerns are our priorities. Confidentiality is always maintained.

Christ Lutheran Nursery School does not discriminate in providing services to children and their families on the basis of race, religion, cultural heritage, political belief, national origin, disability, or marital status. Toilet training status is also not a criteria for enrollment.

WE WELCOME ALL CHILDREN

## **INTRODUCTION**

## **ABOUT THE NURSERY SCHOOL:**

A Board of Trustees appointed by the Church Council of Immanuel Lutheran Church determines school policies, sets tuition, approves the budget, hires the staff, and is responsible for the school. The board can always be contacted for recommendations and concerns.

## **ABOUT THE STAFF:**

(508) 798-5180

The Commonwealth of Massachusetts Department of Early Education and Care, certifies all teachers. They continue with ongoing trainings through workshops and seminars in many different areas of child development. They are fully trained in CPR and First Aid. Teachers and Aides who work at Christ Lutheran Nursery School are committed childcare professionals. They follow the philosophy behind the school. Their most important goal is to have each and every child thrive both developmentally and emotionally in a loving, safe and secure environment.

The school is licensed by the State of Massachusetts through the Department of Early Education and Care. A parent can contact this agency for a licensing history of the School.

Department of Early Education and Care

324 Clark Street

Worcester, MA 01608

Listed in the back of this handbook are the names of the current Board of Directors for the school, the schools Director and the Staff.

#### STAFF/CHILD RATIO

Christ Lutheran follows the Early Education and Care, (EEC), guidelines for the staff/child ratio. The following states the appropriate ratio for staff to children.

Preschool (2.9-5years of age)- EEC requires one staff to ten children, or two staff to eleven to twenty children. One person shall be teacher qualified. The other staff member will be an assistant or teacher qualified. Christ Lutheran Nursery School usually has a staff ratio that is higher than the minimum requirements. Currently the Nursery School maintains the following staff.

T/Th morning class, (2.9 and three-year old class), is licensed for twenty-four children and operates with a teacher and two aides.

M/W/F morning class, (four-year old class), is licensed for twenty-four children and operates with a Lead teacher and two aides.

M/W/F or M-F afternoon class, (Pre-K), is licensed for twenty-four children and operates with a Lead teachers and two aides.

T/Th afternoon class, (3-5, extension of Pre-K Class), is a smaller group of children although can be licensed for twenty-four. Based on the smaller number operates with a Lead Teacher and an aide.

Students from the West Boylston High School, who are studying Early Childhood Education, also may participate in our program. Sometimes students come to just observe and other times to work in the classroom.

#### PROGRAM SCHEDULE OF A TYPICAL DAY

Our preschool program offers a curriculum which encourages individualism, social, emotional and physical development. Activities include but are not limited to crafts projects, table toys, puzzles, games, sand and water play table, structured and unstructured play, stories, circle time, music, science center, art center and many more learning activities.

## Outdoor play is also an important and daily part of our day.

Typical sched	iuie:		
9:00-9:15	Children arrive; greeting and socialization	12:30-12:45	
9:15-10:20	Indoor play experiences, daily art or craft	12:45-1:50	
	Projects, table activities		
10:20-10:30	Clean up time, prepare for story	1:50-2:00	
10:30-10:50	Circle time, story, music, calendar	2:00-2:20	
10:50-11:00	Snack time	2:20-2:30	
11:00-11:30	Prepare for outdoor play/recess	2:30-3:00	
11:30	Children depart	3:00	

<sup>\*</sup>Lunch Bunch-11:30-12:30

#### **POLICIES AND PROCEDURES**

#### **Admittance**

Registration is accepted on a first-come basis. Currently enrolled families will have the month of November to register for the following school year. All remaining openings will be offered to the public after that. Children must be "of-age" on or before August 31<sup>st</sup> for the admittance of school. A non-refundable fee must accompany the completed registration form.

#### HOURS/DELIVERY AND PICK-UP OF CHILDREN

Hours at school are either 9:00-11:30 or 12:30-3:00 depending upon which class your child is enrolled. Children should be picked up promptly at the end of each session to help avoid any unnecessary anxiety.

The period immediately proceeding each session is used for preparation for the class, therefore it is requested that children not be brought to school before the designated arrival time.

Parents who repeatedly arrive late to school will be assessed a "late pick-up fee" of \$5.00 to be paid immediately. If you know you will be late, please arrange with us ahead of time or call the school at 508-835-8868. Due to safety and liability no child will be released to anyone other than the parents or those listed on the release authorization form. This list can be revised at any time, by the responsible parent(s) in writing. If your child's going home routine is not to be as usual, please let the teacher know at time of arrival. Please notify the school if your child will not be attending on their given day.

#### **TOY POLICY**

Please do not send toys to school unless your child's teacher requests it. The school has an ample assortment of playthings for the children to use. We do appreciate a special record, book, or an unusual item if it can be left at the school for several days, especially if it enhances something which we are discussing in class. The children will also have the opportunity to bring something for show and share. At this time they may want to bring a special toy to show. Toys that are fragile or have a lot of pieces should not come to school. Please be cautious as to what toys are sent. Weapons or toys that encourage aggressive behavior are not allowed.

We realize that sometimes it is important for a child to bring a special blanket of stuffed animal from home. This often helps with the transitional stage from home to school. Although this is not encouraged we understand that it may be necessity for awhile. Sometimes knowing their special item is on their hook or in their cubby, if needed, is comforting.

#### CLOTHING

We ask that parents dress their child comfortable and weather appropriate Since we often use paint, glue, finger paint, etc, comfortable clothing is recommended. Smocks will be worn when painting or doing other "messy" projects.

A portion of most school days will be spent in outdoor activity. Please be sure your child is dressed appropriate, (hat, mittens, boots), for cold or snowy weather.

A change of school owned clothing is available for in school emergencies. Borrowed clothing needs to be laundered and returned promptly to be available for the next needed incident.

#### **HOBBIES**

If you have a profession, avocation, hobby or interest you would be willing to share with any of our classes we would be most happy to have you visit. Please let us know if you would like to volunteer as we may not be aware of the special interest you may have.

#### SNACKS/BIRTHDAYS

The Nursery School will provide a daily nutritious snack for all children. A child's birthday or holiday is a special time. Anyone wishing to prepare a snack for a special event is welcome to do so. With the rise of allergies with young children we can not allow any food with any type of nut or peanut oil to brought into the school. Please check with your child's teacher for the number of children in class before bringing a snack in.

#### PARENT EDUCATION/CONFERENCES

The staff will make every effort to keep you informed on what is happening at school through posting notices, monthly newsletters, notes home and meeting for a parent conference. An annual conference is scheduled toward the end of February. A conference can be scheduled at anytime if either the Parent, Teacher or Director feels the need to do so. Parents may make an appointment to meet with the Director or Teacher at anytime. We value parents involvement and welcome suggestions. Any concerns may be discussed with your child's teacher. Conferences are used to review your child's development, share accomplishments and concerns. Parents are always encouraged to give input and personal feelings on the program their child is in.

Parents are allowed to stop by the school at any time unannounced. Parents are also encouraged to volunteer for any special event, or if they have something special to share.

#### CONFIDENTIALITY

All children's files are kept confidential. Parents may request to see their child's file at anytime. Parents may sigh a release form if they with to keep their file upon termination. Parents may also make amendments to their child's file at anytime, they may add or comment on any information.

## BEHAVIOR MANAGEMENT PLAN-DISCIPLINE PROCEDURES

Discipline and guidance shall be consistent and based on the understanding of the individual needs and development of the child. Christ Lutheran Nursery School shall direct discipline to the goal of maximizing the growth and development of the child and for protecting the group and individual's within it. Children are taught to use words to express themselves and are guided by redirection. We focus on what a child can do rather than what a child can not do. Children who are out of control and cannot be redirected are asked to either sit out with a teacher for no longer than two minutes. They are told why they had to sit out and then how to go back in and play. According to the rules and regulations by the Department of Early Education and Care Time-out may not exceed one minute for each year of the child's age and must take place within an educator's view. There is no corporal punishment, no child shall be denied food as a form of punishment, no child shall be subjected to cruel or severe punishment, humiliation or verbal abuse. No child shall be punished for soiling, wetting or not using the toilet. No child shall be confined to a swing, highchair, crib, playpen or any other piece of equipment for an extended period of time in lieu of supervision. All of the above follow the regulations and guidelines mandated by the department of Early Education and Care.

#### **DISCIPLINE AND GUIDANCE PROCEDURES**

Discipline shall be fair, just, consistent and appropriate.

The individual needs of a child and variances in development shall be considered.

Discipline and guidance shall be aimed at continuing development and furthering the growth of the individual child.

The learning, well-being and development of the other members of the class shall always be considered.

Limits will be set for the safety of the children. The children will be able to make as many decisions as possible within the limits.

Rules will be explained and reiterated when necessary. They will be consistent, firm and fair. Rules will be enforced in a positive, impersonal way.

The staff will try to understand the child's reason for disruptive behavior: fear, fatigue, insecurity, boredom, jealousy, hyperactivity, etc. The child may be trying out of negative behavior because fighting control is a normal action of certain stages of development.

The staff will be alert to the total situation--attempting to foresee trouble.

An uncooperative child will be redirected to another activity or the entire activity will be re-directed to a more wholesome activity.

The staff will encourage children to verbalize and to work out their own solutions.

Children will be helped to understand one another's actions.

Toilet accidents will be treated casually.

If a child is requiring constant adult attention in a group situation, he/she will be temporarily removed (not isolated, just removed to another part of the classroom) from the group with another teacher. This will be gently without punitive action. This should allow him/her to get hold of his/her feelings and actions. The child will then be allowed to return to the group.

If a child continues to be constantly disruptive, the parent(s) will be invited to the class to observe. The involved staff will then meet with the parent(s) to try to find the best possible solution for the child and all others involved.

#### DISCIPLINE SUGGESTIONS

Help the child change random, impulsive, testing-out behavior into controlled, purposeful, informed behavior.

Help the child by setting a good example.

Respect the child-never label, threaten, humiliate or make him/her feel ashamed.

The consequences for misbehavior should be immediate, of short duration and without humiliation.

Forestalling and preventing misbehavior reduces the necessity of discipline.

Deal calmly and comfortably with unacceptable behavior using a soft, firm, confident tome of voice.

References to children's behavior should not be made during the session.

Prohibitions are enforced for the safety and welfare of the children and protect the rights of others.

Set clear and precise limits to maintain the standards of the school and enforce these limits consistently.

#### **GRIEVANCES**

Christ Lutheran Nursery School has an open door policy. Parents are always encouraged to bring any problems of concerns to their child's teacher. Parents may express their concerns directly to the director.

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#### PLAN FOR REFERALS

Christ Lutheran Nursery School will use the following procedures for referring parents to appropriate social, mental health, educational and medical services for their child, should the school or staff feel that an assessment for such additional services would benefit the child.

#### REFFERAL PROCESS

If a child is thought to have a developmental delay the Lead Teacher and the Director will work together to monitor the child. Observations and documentation will be kept in the child's file. After reviewing and monitoring the child, if there seems to be a delay, a conference will then be set with the parent(s). The Director and Lead teacher may suggest to the parent(s) that an evaluation be done by a specialist. If this were to be the case the parent would be provided with a written statement including the reasons why the recommendation has been made. The school will always put the best interests of the child first and will always work with the parents to share observations and concerns.

A current list of referrals will be kept in the office. With parents written permission the center will share all documents and will allow any on-site observations by outside referral agency with the parent's permission. We will maintain a written record of any referrals including the parent conferences and results. If it is determined that the child is not in need of services from an agency, or is ineligible to receive services, the school will review the child's progress at school every three months to determine if another referral is necessary.

The Director will oversee all referrals.

At anytime a parent may bring to the attention of the director is they feel their child should be considered for special services.

At time of enrollment a parent should state any special needs or delays that their child may have.

#### PLAN TO AVOID TERMINATION/SUSPENSION

Christ Lutheran Nursery School holds the right of terminating or suspending a child's enrollment for either non-payment or any other critical problems that may arise. If a problem arises the parent(s) will be notified.

The school will try every effort to work with a child if he/she is showing signs of inappropriate behavior. If inappropriate behavior continues the parents will be given a list of other schools or services through the appropriate child care resource agency. Parents who refuse to seek outside help or refuse to follow the referral plan will be given a two week notice to find alternative care. The child will be told approximately one week before their termination or suspension date. The child leaving the school will be treated in the same way as any other child who would be leaving, Ex.- "Good-bye party".

## **Transportation Policy**

It is the responsibility of the parent(s) to arrange and be responsible for the transportation of their child to and from the school; this includes children with special needs.

If a class should take a fieldtrip parents again are responsible to arrange and be responsible for bringing their child to where the fieldtrip is being held. Drop-off and Pick-up is always where the fieldtrip is taking place and it is the responsibility of the parent(s) to transport their own child or arrange for transportation for their child. The school does not contact out or arrange for any type of transportation for fieldtrips.

In an emergency situation children would exit the building on foot and would remain with their teachers at one of the two designated outdoor meeting areas. Each exit out of the building has an outdoor meeting area. Children know where these meeting places are as they are routinely practiced during a fire drill.

In the event of a Natural Disaster we would follow the schools Comprehensive Evacuation/Emergency Contingency Plan. In the event of this type of Emergency Evacuation the children would then exit the building on foot, remain with the teachers and follow the policy for this type of evacuation.

## **Transition Policy**

The School Year of Christ Lutheran Nursery School runs from September-June. When parents enroll their child they typically enroll them in one of the three classes, (three-year old, four-year old or Pre-K) for the entire year. If however a parent or teacher thought through the course of the year that the child should be moved to another class there would be time for the child to transition with a good-bye "party" from one class and then to a welcoming to the new class. The parent(s), teachers involved and Director would all meet and be involved with the decision to transition a child from one class to another prior to the move actually taking place.

#### HEALTH

Please be considerate of your child's classmates when deciding whether to send your child to school or keep him/her home. If you question attendance on a particular day. the child should probably be kept at home.

## He/She should remain at home if

- -there is a fever or has been one during the past 24 hours
- -there is a heavy nasal discharge or a constant cough
- -the child is fussy, cranky, or overtired
- -an antibiotic is being taken (the first 48 hours)
- -there has been vomiting or diarrhea during the night or that morning
- -there are any symptoms of a communicable disease

A copy of our Health Care Policy is available at your request. A copy of the policy is posted on the parents bulletin board to the right of the door where your child enters school.

\*PLEASE NOTIFY THE SCHOOL AT ONCE IF YOUR CHILD HAS BEEN EXPOSED TO A COMMUNICABLE DISEASE.

#### SNOW DAYS

When weather conditions warrant, we will follow the West Boylston NO SCHOOL announcements, as heard on local radio stations (WTAG, WSRS) and channel 4 starting at 7: a.m. If a "one-hour-delay" is announced for West Boylston Public Schools we will also delay one hour. If a "two-hour-delay" is announced, we will have no morning class.

If the West Boylston afternoon class is canceled, there will be no advanced class.

## The Commonwealth of Massachusetts Department of Early Education and Care

#### **FAMILY INVOLVEMENT INFORMATION**

The General Laws of the Commonwealth of Massachusetts mandates to the Department of Early Education and Care the legal responsibility of promulgating and enforcing rules and regulations governing the operation of family child care, small group and school age and large group and school age child care.

These regulations, 606 CMR 7.00, establish standards for operation of family child care, small group and school age and large group and school age child care programs in the Commonwealth. The regulations require certain things of licensees (program owner) in regard to their work with families. A summary of the required parent information, rights, and responsibilities are identified below.

<u>Family Involvement.</u> The following 606 CMR 7.08 requirements apply to all programs, including family child care, small group and school age and large group and school age child care. Additional requirements for family child care are found at 606 CMR 7.08(9). Additional requirements for small group and school age and large group and school age child care are found at 606 CMR 7.08(10).

The licensee must support and encourage a partnership with and the involvement of parents in the early education and care of their children.

<u>Parent Communication</u>. The licensee must develop a mechanism for and encourage ongoing communication with parents, and must be able to communicate effectively with families whose primary language is not English or who require alternative communication methods.

<u>Parent Input.</u> The licensee must have a procedure for allowing parental input in the development of program policies, which may include, but need not be limited to a suggestion box and individual or group parent meetings.

<u>Parent Visits.</u> The licensee must permit and encourage unannounced visits by parents to the program and/or to their child's room at any time while their child is present.

<u>Enrollment Meeting.</u> The licensee must provide an opportunity for and encourage parents to meet with the program administrator or his/her designee prior to admitting a child to the program.

- The licensee must offer children and parents an orientation to the program.
- The licensee must provide an opportunity for parent(s) and children to visit the program and meet educators before the child is enrolled.

- The licensee must seek information about each child's and family's interests and needs.
- To support transitions and coordinate with services offered by other providers, the educators must request that parents share with them information about other therapeutic, educational, social and support services received by the child.
- For children younger than school age, educators must discuss each child's developmental history with his or her parents at the time of enrollment. The developmental history must be updated annually and maintained in the child's record.

<u>Written Information for Parents</u>. The licensee must provide the following information to families in writing prior to enrollment of their child:

- notification that parents are welcome to visit the program unannounced at any time while their child is present; and that input from and communication with parents is encouraged;
- · the frequency of children's progress reports;
- the program's policy regarding administration of medication;
- · the procedures for meeting potential emergencies;
- · the transportation plan;
- a program calendar noting closed days and hours of operation;
- the program's fee schedule, including any fees for late payment, late pickup, field trips, special materials, etc;
- the program's plan to provide positive and consistent guidance to children based on their individual needs and development;
- the program's criteria for excluding children from care due to serious illnesses, contagious diseases and reportable diseases in conformance with regulations and recommendations set by the Division of Communicable Disease Control, Department of Public Health;
- information regarding SIDS risk reduction practices, including the practice of sleeping infants on their backs;
- the procedures relating to children's records;
- notice that child educators are mandated reporters and must, by law, report suspected child abuse or neglect to the Department of Children and Families;
- notice that the program is licensed by EEC, including the telephone number and address of the EEC regional office responsible for the program;
- a statement that parents may contact EEC for information regarding the program's regulatory compliance history.

<u>Parent Conferences</u>. The licensee must make educators available for individual conferences with parents at parental request.

Notifications to Parents. The licensee must inform parents:

- immediately of any injury which requires any medical care beyond minor first aid or of any emergency administration of non-prescription medication;
- immediately of any allegation of abuse or neglect involving their children while in the care and custody of the licensee;
- prior to or as soon as possible following any change in educators;
   at the end of the day regarding any minor first aid administered;
   in writing within 48 hours of any incident;
  - · whenever special problems and significant developments arise;
  - whenever a communicable disease or condition has been identified in the program;
  - in writing seven days prior to the implementation of any change in program policy or procedures;
  - · prior to the introduction of any pets into the program;

of the use of any herbicides or pesticides, prior to their use whenever possible; and

whenever the program deviates from the planned menu.

#### Additional Requirements for Family Child Care. The provider must notify parents:

- in writing of the existence of a firearm in the family child care home. This
  notification must be given upon enrollment and/or when the firearm is
  brought into the family child care home;
- of any changes in the regular composition of the household. The provider must notify the parents of anyone regularly on the premises.

Additional Requirements for Small Group and School Age and Large Group and School Age Child Care. The licensee must provide the following information to parents in writing prior to enrollment:

- the program's written statement of purpose including and, where applicable, information on the administrative organization of the program;
- The suspension and termination policy.

## Plan For Volunteering

Christ Lutheran Nursery School welcomes volunteers into our program. Volunteers are not allowed any unsupervised contact with the children. Volunteers who will be with our program on a consistent basis must have a Background Cori Check (BRC). Volunteers who are with us on a sporadic basis do not need a BRC providing that there will be no unsupervised contact with the children. Christ Lutheran Nursery School is and will be responsible for doing a BRC for those with a potential of unsupervised contact. All BRC are kept confidential and are only reviewed by the Cori Review Board of Christ Lutheran Nursery School.

#### CHRIST LUTHERAN NURSERY SCHOOL BOARD OF TRUSTEES 2019-20

Mrs. Ruth Ingui- (Director/Christ Lutheran Nursery School)

Mr. Jon Sprague- (Nursery School Board President))

Mrs. Lauren Demerjian- (Nursery School Board Secretary)

Mrs. Susan Swanberg-(Member of Immanuel Lutheran Church)

Mrs. Laurie Mahoney-(Nursery School Health Consultant and Parent of Preschool Child)

Mr. Andrew Jensen-(Parent of Preschool Child)

Pastor Daniel Wilfrid-(Senior Pastor of Immanuel Lutheran Church)

Pastor Joshua Ferris-(Pastor of Immanuel Lutheran Church)

#### CHRIST LUTHERAN NURSERY SCHOOL STAFF

2019-20

Mrs. Ruth Ingui

Director Teacher M/W/F, Four year-old & Pre-K Classes

Mrs. Amy Drzik

Teacher T/TH am, Three year-old Class

Teacher T/Th pm, Pre-K Class Aide M/W/F pm, Pre-K Class

Mrs. Carol Wolfe

Aide M/W/F am Four-year old Class

Mrs. Karen Suffin

Aide M/W/F am Four-year old Class

Mrs. Annette Rotti

Aide, T/Th am, Three-year old Class

Aide, T/Th pm, Pre-K Class

Mrs. Stephanie Benson Aide, T/Th am, Three-year old Class

Ms. Lindsay Melone Aide, M/W/F pm Class, Pre-K Class

Mrs. Kelly LaChance Substitute/Lunch Bunch Assistance

CHRISSURSERY SCHOOL 112 CRESCENT STREET WEST BOYLSTON, MA 01583 (508) 835-8868

## CHRIST LUTHERAN NURSERY SCHOOL-2019/20 SCHOOL CALENDAR ...

#### September

3<sup>rd</sup>, Tuesday, Orientation, Three-year old Class, (10:00-11:30).

4th, Wednesday, Orientation, Four-year old Class, (10:00-11:30).

4<sup>th</sup>, Wednesday, Orientation, Pre-K Class, (12:30-2:00).

5<sup>th</sup>, Thursday, First full Session, Three-year old Class, (9:00-11:30).

5<sup>th</sup>, Thursday, First full Session 5-day Pre-K, (12:30-3:00).

6<sup>th</sup>, Friday, First full Session, Four-year old Class, (9:00-11:30).

6<sup>th</sup>, Friday, First full session, 3-day Pre-K Class (12:30-3:00).

#### October

14<sup>th</sup>, Monday, School Closed, Columbus Day.

#### November

11<sup>th</sup>, Monday, School Closed, Veteran's Day observed.

27th, Wednesday, 1/2 day of school. No Pre-K Class.

28th, Thursday, School Closed, Happy Thanksgiving.

29th, Friday, School Closed.

#### **December**

23<sup>rd</sup>, Monday-Wednesday, January 1<sup>st</sup>, School Closed-Happy Holidays.

#### **January**

2<sup>nd</sup>, Tuesday, School re-opens

20th, Monday, School Closed, Martin Luther King Jr. Day.

## **February**

17<sup>th</sup>, Monday-Friday 21<sup>st</sup>, School Closed, Winter Vacation.

## March

## **April**

20<sup>th</sup>, Monday-Friday 24<sup>th</sup>, School Closed, Spring Break.

## May

20<sup>th</sup>, Wednesday, Last full day for Four-year old and Pre-K Classes.

21st, Thursday, Last full day for Three-year old Class.

22<sup>nd</sup>, Friday, All School Special Event, all classes invited to attend.

## <u>June</u>

May 26<sup>th</sup> -June 22<sup>nd</sup>, Cool School.

June 19th, Last Day of Cool School

When weather conditions warrant, we follow the West Boylston, NO SCHOOL Announcements as heard on local radio stations and television. If a "One hour delay" is announced for West Boylston Public Schools, we will have a one hour delay. If a "one and a half hour delay is announced, there will be no am session." If West Boylston afternoon classes are cancelled, our Afternoon session is cancelled as well.